

BERWICK PARISH COUNCIL

Councillors are hereby summoned to attend the Annual Parish Council Meeting of Berwick Parish Council to be held on Thursday 25th May 2023, at Berwick Village Hall. This meeting will follow on from the Annual Parish Meeting.

Signed *Alison Stevens*
Alison Stevens (Clerk to Berwick Parish Council)

Dated 12th May 2023

Please contact the Clerk if you are unable to attend.

The Public and Press have a right and are welcome to attend. Agenda item 5 is available for the public to express a view or ask a question on relevant matters on the following agenda, they are then welcome to stay and observe the rest of the meeting.

AGENDA

1. Welcome and Signing in of new Parish Council – All councillors to sign the Declaration of Interests, Register of Interests and Consent to Receive Electronic Agendas forms.
2. To appoint a Chair for the ensuing year.
3. To appoint a Vice Chair for the ensuing year.
4. Apologies for absence.
5. Co-option of New Councillors.
6. Declarations of Interests and notification of any changes to the Register of Interests.

7. Public Question Time (10 minutes) – *Questions or comments from any member of the public present at the meeting regarding items on the agenda only. Questions are limited to two questions per member for a maximum 2 minutes per question. Please note this is a meeting held in public; not a public meeting.*
8. Brief reports from the County and District Councillors on matters affecting this Parish.

9. Minutes of the Parish Council Meetings held on 23rd March 2023 and 25th April 2023 (previously distributed) and Clerk's Report on any Matters Arising from those Minutes.
10. To appoint Councillors to serve as representatives of the Parish Council on the following bodies;
 - East Sussex ALC Ltd
 - Wealden District Association of Local Councils
 - Village Hall Committee
 - Tree Warden
 - Cuckmere Flood Forum
 - Cuckmere Community Bus
 - SDNPA/SDNP Board
 - Parish Cluster
 - Working Group Against Over Development

11. To consider approving the following subscriptions and insurance;
Wealden District Association of Local Councils
East Sussex Association of Local Councils
Zurich Insurance
Information Commissioner
12. Meetings – to agree the meeting dates for the forthcoming year.
13. Signatories – to agree the bank signatories for the ensuing year.
14. Code of Conduct – to agree to adopt the Code of Conduct for the ensuing year and whether or not to sign the NALC Civility and Respect Pledge.
15. Standing Orders/Financial Regulations – to agree to accept the Standing Orders 2023 and Financial Regulations 2023 for the ensuing year.
16. General Power of Competence – to re-confirm the Parish Council's eligibility.
17. Planning applications, to include any received after the agenda was sent out; and;

WD/2023/1133/FR – 11a Downsway, Station Road, Berwick, BN26 6TD - Part retrospective application for the retention of the cabin to allow this to be used as ancillary living accommodation in conjunction with the flat (11a Downsway).
18. Reports –
 - a) Berwick Playing Field – to consider adopting a parking policy for the Recreation Ground.
 - b) Highways & Transport Matters – to consider ways to reduce the amount of litter in the Parish.
19. Reports from Outside Bodies
 - a) Village Hall Committee
 - b) Cuckmere Community Bus
 - c) Tree Warden
 - d) Cuckmere Flood Forum
 - e) South Downs National Park Authority
20. Finance:
 - a) Approval of the Annual Governance Statement to 31st March 2023
 - b) Approval of the Accounting Statement to 31st March 2023
 - c) To vote to approve the Exemption from External Audit certificate
 - d) To confirm the dates for the Exercise of Electors' Rights
 - e) To confirm the Risk Assessment, Asset List and Statement of Internal Controls
 - f) To consider the Internal Audit Report and approve the Internal Auditor for 2023-2024
21. Assets of Community Value – update.
22. Questions from Parish Councillors.

